



Waterville Valley Recreation Dept
 Phone: 603-236-4695
 Mailing address: PO Box 500, Waterville Valley NH 03215



Beach Campfire Rental Contract
 Corcoran Pond Beach

Event Date: _____ Start Time: _____ am/pm End Time: _____ am/pm

Name (Organization/Individual) _____

Contact person _____

Address _____ E-mail _____

Cell Phone _____ Alternate phone _____

Anticipated number of participants/guests _____

Food/Beverage served? Yes No

Will professional caterers be used? Yes No *(If yes, copy of business license and insurance may be required)*

Will alcohol be served? (GLASS BOTTLES ARE PROHIBITED) Yes No

Corcoran Pond Beach:
Beach Campfire Rental Cost: \$200

Rental Fee/Deposit:

Rate is based on two-hour period with the ability to extend rental. Additional time can be reserved in advance at \$50.00/hour.
 Rental fee is due 30 days prior to rental date.
 Parties will be charged a \$50 trash fee for excessive refuse left on beach.

Our "Campfire/Beach Rental" cancellation policy:

If you cancel 14+ days prior to rental date you will be refunded 100% of your rental cost. If you cancel between 7 and 13 days prior you will receive a 50% refund. Cancellation within 6 days of your rental there is no refund.

Securing Confirmation:

If making reservation within 30 days of rental date, full payment is required at time of reservation.
 If full payment is not received, facility use may be forfeited.

Inclement No Shows:

During inclement weather, WVRD staff reserve the right to leave facility rental responsibility 1 hour after established start time due to a "no show" from the party.

Rules and Regulations

Governing the Corcoran Pond Beach

The Town of Waterville Valley is pleased to cooperate and to extend to the public the use of its facilities. In return, the town expects the property to be respected and protected from any damages. The following explains the rules and regulations under which its use is made possible and to clarify the responsibilities of organizations utilizing these public facilities.

1. Set-up and take downs are the responsibility of the WVRD staff.
2. Clean-up and trash removal is the responsibility of the using organization or party. Fees will be enforced if excessive refuse is not removed at the end of rental, a flat rate of \$50 will be charged to your party. Town Square provides a dumpster where your party can dispose of the trash.
3. Vehicles are not permitted on Packard's Field. Permission may be obtained in writing from the recreation director leading up to the event, in most circumstances this permission may not be granted until the day of the event. It is best to notify the recreation director of this desire so she/he is available to grant permission. Damage fees will be enforced if vehicles are on the field without permission.
4. Alcoholic Beverages are permitted on a "bring your own" basis. The Town of Waterville Valley shall not be held liable for any injury and/or damage resulting from the presence of alcohol. The applicant assumes sole responsibility and liability. If the renter is planning a cash or open bar during their function, a state liquor license will be required.
5. The applicant/organization shall be responsible for any damage to the property resulting from its use thereof, whether by accident or otherwise, and shall pay the entire cost of such damages.
6. Any damages to the property or any injury to any person must be reported to the recreation department within twenty-four (24) hours of said occurrence.
7. No permission shall be granted to any organization that discriminates due to gender, race, color, creed, religion, sexual orientation.
8. No overnight camping in the town parks without a permit, and fires outside of a designated rental are prohibited.
9. The Town of Waterville Valley reserves the right to require police presence – the cost shall be the responsibility of the renter.
10. Adult supervision is required for anyone under 21 years of age.
11. Property is to be left as you found it.
12. The Town of Waterville Valley Recreation Department, at any time, reserves the right to change, amend the foregoing regulations or withdraw from organization or person the privilege of using town buildings or park facilities, all within its discretion.

I have read and understand the rules and regulations, as stated above, governing the use of the facilities. The organization and/or individuals for which this application is intended will abide by these rules and assume total responsibility in connection therewith. Any violation of policies will constitute a forfeiture of deposit.

Authorized signature _____ Date _____

Thank you for renting a facility or field with the Town of Waterville Valley. We appreciate that you and your organization adhere to these policies and responsibilities to secure future use for other organizations.